



DEPARTMENT OF THE AIR FORCE

HQ WARNER ROBINS AIR LOGISTICS CENTER (AFMC)
ROBINS AIR FORCE BASE GEORGIA


3 August 1999

MEMORANDUM FOR DISTRIBUTION LIST A

FROM: WR-ALC/CC

SUBJECT: Javits-Wagner-O'Day Act (JWOD) Mandatory Source Requirements

1. We have received the attached memorandum from the Office of Federal Procurement Policy re-emphasizing the applicability of the JWOD Act. The JWOD Act stipulates mandatory sources of supply for certain items. These items are produced by the National Industries for the Blind/Severely Handicapped (NIB/NISH) who market their items directly through GSA or through GSA schedules established with certain merchants. One specific area of concern is the purchase of traditional office supplies. A review of our IMPAC purchases indicates many of our office supplies are not being purchased in accordance with JWOD requirements.
2. Individuals responsible for acquiring office supplies must determine if a NIB/NISH product is available to satisfy the requirement, and if so, they must purchase the NIB/NISH item. This cannot be accomplished by shopping with local merchants as they do not identify stocked items as being produced by NIB/NISH.
3. NIB/NISH items may be obtained through several methods. The cardholder can order from a GSA Customer Supply Center, use GSA Advantage (www.gsa.gov), or order from authorized commercial distributors. More specific information can be found at www.jwod.gov under the section titled "How To Buy." Selecting the link "JWOD Supplies Distributors" provides points of contact and phone numbers. The attached Buyer's Guide also provides guidance on how to best identify and acquire NIB/NISH products. The WR-ALC IMPAC Program Office (6-9005) is also available should you have any questions.
4. I intend for WR-ALC to be in full compliance with JWOD requirements and expect you to ensure those within your organization responsible for making purchases are aware of the law. This area will be monitored as a part of the continuing IMPAC surveillance program and failure to comply with the requirement can result in loss of IMPAC privileges.


RICHARD N. GODDARD
Major General, USAF
Commander

Attachments:

1. OFPP Memo, 16 Feb 99
2. Buyers Guide to the JWOD Program



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

OFFICE OF FEDERAL
PROCUREMENT POLICY

February 16, 1999

MEMORANDUM FOR AGENCY SENIOR PROCUREMENT EXECUTIVES
AND THE DEPUTY UNDER SECRETARY OF DEFENSE
(ACQUISITION REFORM)

FROM:

Deidre A. Lee
Administrator

SUBJECT:

Applicability of the Javits-Wagner-O'Day Program for Micropurchases

The purpose of this memorandum is to clarify the applicability of the Javits-Wagner-O'Day (JWOD) Act to micropurchases (purchases under \$2,500). The JWOD Program, also known as "NIB/NISH," generates jobs and training for Americans who are blind or who have other severe disabilities. It does so through Federal agencies' purchases of supplies and services furnished by nonprofit agencies that employ such individuals.

Under FAR Part 8.7, the JWOD Program is a mandatory source of supply for all entities of the Federal Government, with any payment method (including purchase cards) and at any dollar value. Unlike the "Buy American" Act and other rules that have been waived by recent procurement reform measures, the JWOD Program's mandatory status remains in effect for all purchases—including those under the micropurchase threshold. In fact, most JWOD Program supplies are small value items such as office supplies, cleaning products or medical/surgical supplies that nearly always fall into the micropurchase category.

This Administration is committed to increasing employment of adults with disabilities, among whom the unemployment rate is nearly 75 percent. Purchasing JWOD products and services is one way of addressing that goal. I urge you to take steps to educate buyers in your agency about the continuing mandatory status and valuable benefits of this unique Federal procurement endeavor. Please distribute the attached information sheet to appropriate offices in your department or agency and ensure your credit card training program addresses JWOD purchasing.

Attachment

ATCH 1

Buyer's Guide to the JWOD Program

WHAT IS THE JWOD PROGRAM?

- Under the JWOD Program, Federal employees are required to buy from nonprofit agencies employing people who are blind or have other severe disabilities.
- The JWOD Program creates jobs and training for such individuals through Federal purchases of supplies and services.
- As a result, JWOD Program participants may lead more productive, independent lives.

HOW DO I BUY JWOD ITEMS?

Product and ordering information is available:

- By phone or fax:
GSA's Customer Supply Center
tel. (800) 525-8027 or fax (800) 856-7057
- By Internet:
GSA Advantage! at www.gsa.gov
DLA E-Mail at www.email.dla.mil
- By authorized commercial distributors:
Visit www.jwod.gov for an up-to-date list.
- At selected military installations:
Base Supply Centers or SERVMARTS.

Services are handled case by case with each contracting office or customer. Please call us for a referral to a service development staff member.

WHAT JWOD ITEMS CAN PURCHASE CARDHOLDERS BUY?

The JWOD Program provides quality supplies and services at reasonable prices:

- Office Supplies and General Use Products
- Cleaners, Hardware, Paints, Industrial Items
- Clothing and Textiles
- Medical/Surgical Items
- Administrative Services--Temp or Full-time
- Janitorial and Grounds Maintenance
- Switchboard or Mailroom Operation
- Warehousing and Distribution

And much more—contact us for a JWOD Catalog!

WHAT ABOUT THE NEW RULES?

There are no waivers to the requirement to buy JWOD Program supplies and services. This requirement applies at any dollar amount.

- Micropurchasing authority does not waive, supersede or bypass the JWOD requirement.
- Simplified Acquisition purchases are **not** exempt from the JWOD requirements.
- "Off-the-shelf" purchases do not eliminate the requirement to buy JWOD items.

BOTTOM LINE FOR CARDHOLDERS?

Your JWOD Program purchases make a difference!

**QUESTIONS? CONTACT THE JWOD PROGRAM AT (703) 603-7740,
BY FAX AT (703) 603-0655, OR BY INTERNET AT WWW.JWOD.GOV.
JWOD IS GOVERNMENT AT ITS BEST!**

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